



NO DUPLICATE

50554802

**NAME OF THE SOCIETY**

The name of the organization shall be the Calgary Southside Hockey Club, hereinafter referred to as CSHC.

**ARTICLE 1 - MEMBERSHIP**

(a) The following shall be entitled to become members of CSHC.

(i) All properly constituted Community Associations or Athletic Associations within the boundaries of the CSHC which have paid all dues and accounts with CSHC.

(ii) Fully paid members of communities within the boundaries of the CSHC whose family includes at least one person who is eligible to participate in midget or junior hockey in the current calendar year.

(iii) Other organizations with similar objectives which may be admitted, at the sole discretion of the Board of Directors, for a limited purpose, for a limited time and with or without the right to vote. At the sole discretion of the Board of Directors dues payable by such other organizations may be restricted to cover only the purpose for which such organizations are admitted.

(iv) Individuals, who may be admitted solely at the discretion of the Board of Directors.

(b) Membership in CSHC of a member shall cease upon:

(i) the member failing to fulfill any of the requirements of this By-law for membership in CSHC; or

(ii) the passage of a resolution to revoke the membership of that member by a 75% majority vote of the total members of the Board of Directors.

(iii) the member notifying the Board of Directors in writing of the desire to resign from membership in CSHC.

(c) The charter members of the CSHC at the time of registration under the Societies Act, R.S.A. 1980 are the Midnapore Hockey Association, Lake Bonavista Community Association, and the Bow Valley Hockey Society. The initial boundaries of the CSHC shall be as determined by the Minor Hockey Association of Calgary (MHAC) for these member associations. Additional communities may be added to the CSHC as authorized by the MHAC. In addition boundary changes may be made by the MHAC.

## ARTICLE 2 - BOARD OF DIRECTORS

(a) Board of Directors shall mean the Board of Directors of CSHC. Any member in good standing is eligible for a position on the Board of Directors, except a member who is currently coaching a CSHC team.

(b) The Board of Directors must consist of a minimum of three members. Each member community may appoint a maximum of two Directors for a maximum of two years. Vacancies on the Board not filled by the above procedure may be filled by appointment by the Board. Appointments by the Board would require approval by a majority of the Board and would be for a maximum of two years.

(c) The management of the affairs of the CSHC shall be conducted by the Board of Directors or any sub-committee appointed by the Board of Directors.

(d) The Board of Directors may, by a 75% majority vote, forthwith remove from office any member of the Board of Directors for neglect of duty, or for conduct tending to impair such member's usefulness.

(e) The Board of Directors shall supervise the collection and authorize the expenditure of funds of CSHC provided always that funds received by the CSHC shall be allocated in accordance with the purpose so intended.

(f) The Board of Directors shall interpret, define, and explain all provisions of the By-Laws of CSHC and adjudicate all disputes between members which may arise between Annual Meetings.

(g) The Board of Directors shall appoint delegates to attend all meetings of the members of the MHAC.

(h) The officers of CSHC shall be elected by a majority vote at a Board of Directors meeting within thirty (30) days of the Annual Meeting of CSHC and shall consist of the President, Past President, Vice-President, Treasurer and Secretary-Registrar. The Past President position shall be filled by the immediate Past President of the organization or failing him/her any Past President of the organization as designated by the Board of Directors.

## ARTICLE 3 - PRESIDENT

(a) The President shall preside at all Annual Meetings and Special General Meetings of CSHC and all meetings of the Board of Directors. He/she shall perform the duties usual to the office of the President. In his/her absence the Vice-President shall preside at any such meetings, and in their absence, another member of the Board of Directors shall preside thereat.



- (b) The President shall be a member of all committees.
- (c) The President may call a meeting of the Board of Directors at any time and must do so on the request of three (3) members of the Board of Directors.

#### ARTICLE 4 - SECRETARY - REGISTRAR

- (a) The Secretary - Registrar shall keep all records and minutes of the meetings of CSHC and the Board of Directors and shall conduct correspondence and issue notices of all meetings of both CSHC and the Board of Directors.
- (b) The CSHC Seal shall, where applicable, be used to bind CSHC to any and all agreements entered into by CSHC. Those officers authorized to sign under Seal, namely any one of the President or Vice-President together with either the Secretary - Registrar or Treasurer, shall maintain custody and control of the CSHC Seal.
- (c) The minutes of the meetings of CSHC and the Board of Directors shall be taken and prepared by the Secretary - Registrar, and copies of the Minutes of all meetings of CSHC shall be distributed as expeditiously as possible after all meetings, to the members of the Board of Directors and, upon request, to any members of CSHC. Minutes, when approved, shall be signed by the Chairman of the meeting and the Secretary - Registrar.

#### ARTICLE 5 - TREASURER

- (a) The Treasurer shall keep the books and financial records of CSHC and of all monies received and disbursed, shall report annually to CSHC and at the regular scheduled meetings of the Board of Directors.
- (b) The Treasurer shall present a full detailed account of receipts and disbursements whenever requested and shall prepare for submission to the Annual Meeting a statement of the financial position of CSHC and submit a copy of same to the Secretary - Registrar for the records of CSHC.

#### ARTICLE 6 - ACCOUNTING

- (a) A proper statement of the standings of the books for the previous year shall be submitted by the Treasurer at the Annual Meeting or next Special General Meeting of CSHC. The end of the fiscal year of CSHC shall be March 31. The books and records of CSHC may be inspected by any member of CSHC at the Annual Meeting provided herein or at any time upon giving

reasonable written notice and arranging a time satisfactory to the Treasurer having charge of same. Each member of the Board of Directors shall at all times have access to the books and records of CSHC.

(b) The books, accounts and records of CSHC shall be reviewed annually by an independent Auditor, appointed by resolution of the membership at the Annual General Meeting. Results of such audit shall be reviewed with the Board of Directors and presented to the membership at the Annual General Meeting.

#### ARTICLE 7 - MEETINGS

(a) The Annual Meeting of CSHC shall be held at the call of the President between January 1 and May 31 of each year.

(b) A Special General Meeting may be called at any time by the Secretary - Registrar on the instructions of the President or the Vice-President or if requested by a petition signed by a minimum of twenty members of CSHC. Such petition must be sent to the President or Secretary - Registrar and shall state the reason such Special General Meeting is requested.

(c) Notice of the time and place of Annual or Special General Meetings of CSHC and the general nature of the business to be transacted at such meetings shall be communicated to the members of CSHC by mailing written notice to all Community Associations, Athletic Associations, or other organizations which are members and by publishing notice of the meeting in a newspaper available in the City of Calgary at least thirty (30) days before the date specified for the holding of the meeting.

(d) A quorum for all Annual or Special General Meetings shall consist of a majority of the Board of Directors and at least six (6) additional members or delegates.

(e) The Board of Directors shall have at least four meetings during the fiscal year of CSHC.

(f) A quorum for all meetings of the Board of Directors shall consist of a majority of the directors.

(g) At every Annual or Special General Meeting of CSHC each member or delegate present (excluding the Chairman) shall be entitled to one vote. In the event of a tie, the Chairman of the meeting shall have the deciding vote.

(h) At every meeting of the Board of Directors each member of the Board of Directors present (excluding the Chairman) shall be entitled to one vote. Each family may be represented by only one member and, hence, entitled to only one vote. In the event of a tie, the Chairman of the meeting shall have the deciding vote.



### ARTICLE 8 - REMUNERATION

(a) Unless authorized at a duly called or regular meeting of CSHC or its Board of Directors and after notice of same shall have been given, no Officer or member of CSHC shall receive any remuneration for his/her services.

(b) Reasonable transportation, subsistence and hotel expenses of the Board of Directors incurred in attending approved events on behalf of CSHC shall be paid by CSHC when funds are available. Such expenditures must have been pre-approved by the Board of Directors.

### ARTICLE 9 - BORROWING POWERS

If necessary, monies may be borrowed and used as therein after provided, but not otherwise:

(a) For the purpose of meeting capital expenses not to exceed \$10,000 in any fiscal year, the operating expenses of CSHC or the expenses of running the various competitions sanctioned by CSHC when in the opinion of the Board of Directors other resources of CSHC are insufficient or cannot be made readily available for such purposes.

(b) For any other purpose of CSHC on the recommendations of the Board of Directors and with the approval of CSHC given by at least three-fourths vote at an Annual Meeting or Special General Meeting.

### ARTICLE 10 - STANDING PROCEDURES

The following procedures are established with respect to the on-going affairs of CSHC. The procedures may be amended by a majority vote of any meeting of the Board of Directors subject to ratification by the membership at its Annual Meeting or Special General Meeting.

#### Procedure A - Duties and Powers of the Officers

- (a) Any two of the Treasurer, the President, Vice-President or Secretary/Registrar shall be the signing officers of all financial transactions carried on in the name of CSHC.
- (b) The Vice-President in the absence of the President, shall have all the powers and perform all the duties of the President.

#### Procedure B - Affiliation

- (a) CSHC shall be a member of MHAC.

#### Procedure C - Order of Business

- (a) At any Annual or Special General Meeting of CSHC, the following, as appropriate, shall be the order of business:
- (i) Confirmation of Quorum;
  - (ii) Adoption of Agenda;
  - (iii) Reading of the Minutes;
  - (iv) Business Arising from the Minutes;
  - (v) Report of the Secretary - Registrar;
  - (vi) Report of the Treasurer;
  - (vii) Report of the Committees;
  - (viii) Report of the President;
  - (ix) Resolutions;
  - (x) Elections;
  - (xi) Orders and General Business;
  - (xii) Adjournment.

#### Procedure D - Rules and Regulations

- (a) The playing rules and regulations for CSHC shall be adopted as set out at the Annual General Meeting of MHAC.
- (b) Changes or amendments to the playing rules and regulations for CSHC may only be proposed by members of CSHC in good standing within the guidelines of MHAC. CSHC must submit such proposed changes to the Board of Directors. The Board of Directors, subject to a majority vote, shall adopt these changes, as presented, at the next Annual Meeting or Special General Meeting. The changes shall be ratified by the majority of the membership of CSHC.

#### Procedure E - Fees

- (a) The annual registration fee levied to each member or community by CSHC shall be such fee as is set from time to time by the Board of Directors and shall be payable as deemed by the Board of Directors.

#### Procedure F - Refunds

- (a) Generally, refunds will be prorated based on that portion of the season in which the player was active, provided that such refunds are requested prior to December 15. For players

withdrawing for any reason after December 15, refunds will be given solely at the discretion of the Board of Directors.

#### Procedure G - Tryouts

- (a) Each year when the quantity of players allows registration of more than one team with MHAC, all players will take part in a series of tryouts designed to allow coaches to view all players at least three times in either a drill or scrimmage situation. When necessary, the player groups will be revised with the intention of placing players of more or less equal ability in the same group.

#### Procedure H - Team Size/Placement/Selection

- (a) Team size will be determined by the Board of Directors based on the total number of players registered and on information supplied from the regional AA association and MHAC. The size of each team which the coaches will be allowed to draft should reflect the objective of the Board to minimize the need for any subsequent player movement.
- (b) Team placement in the MHAC system will be determined by the Board of Directors and the MHAC.
- (c) Teams will be drafted by each head coach without interference from the Board of Directors or the membership of the CSHC. Division 1 teams will be drafted first, Division 2 teams second, Division 3 teams third and so on.

#### Procedure I - Player Movement

- (a) The Board of Directors of CSHC will resist player movement subsequent to the team draft unless either unforeseen circumstances such as excessive early retirements cause teams to be grossly noncompetitive in their division or there are sufficient late registrations to allow the formation of an additional team.

#### Procedure J - Ice Allocation

- (a) Ice allocated to the CSHC by all sources will be split equally among the teams with consideration for the quantity and dates of scheduled league games.



Procedure K - Team Operation

- (a) Team officials (coaches, managers or their designates) shall operate teams in the same manner and philosophy promoted by MHAC. This encourages courteous behaviour towards game officials and opponents, observing each player's right to equal ice time and respectable conduct on and off the ice.
- (b) No team official shall treat any player (including opponents) with less respect than he/she would expect in return (specifically noting that the players involved will be primarily minors).
- (c) No team official or player will conduct himself/herself or his/her team's business in any fashion so as to damage the image of the team or CSHC, nor will anyone intentionally conduct business so as to discredit the team, CSHC or MHAC.

0  
9  
6  
0  
0  
7  
0  
1  
0  
0  
0  
0  
9

Procedure L - Suspensions

- (a) The President or his/her delegated authority shall have power to suspend or discipline any coach, manager, player, trainer, or other official under the jurisdiction of CSHC, such suspension to be effective until dealt with by the Board of Directors within seventy-two (72) hours of the suspension. Such suspensions do not require the approval of and may be in addition to those levied by MHAC.

Procedure M - Coaching and Managing Limitations

- (a) All coaches and managers shall be limited to handling no more than one team at a time in any hockey season.

Procedure N - Public Buildings

- (a) All players and officials shall be advised relative to unbecoming conduct and causing damage to arenas in which they play. Players or officials offending in this respect may be banned from further competition and also be assessed with expenses.

Procedure O - Smoking

- (a) Smoking is prohibited in the dressing room and on the players' bench by team officials and players.



**Procedure P - Alcoholic Beverages and Illegal Drugs**

- (a) The use of alcoholic beverages or illegal drugs by team officials or players in connection with any on ice activity is prohibited. The illegal use of alcohol or drugs by team officials or players in connection with any official team or club function is prohibited.

**Procedure Q - Injuries**

- (a) Team managers or their delegated authority shall be responsible to see that injured players receive medical attention and in the case of a serious injury a report in writing is forwarded to the Secretary - Registrar or President of CSHC immediately.

**Procedure R - Promotions**

- (a) Any CSHC team or group of teams wishing to raise funds must submit a request in writing signed by the team manager to the Board of Directors for approval, such approval not to be unduly withheld. All funds raised or collected shall be controlled by a committee made up of at least one team official and one responsible parent. The responsible officials must prepare a financial statement subject to an audit.
- (b) All lotteries and raffles must have the approval of the Attorney-General's Department as required by law.

**Procedure S - Sponsorship**

- (a) All sponsors must be approved by the Board of Directors.
- (b) All equipment purchased by or for a sponsor shall become the sole property of CSHC subject to all rules and regulations and be of a type and standard approved by CSHC.
- (c) Purchase of goods may be made by the sponsor or through CSHC as the sponsor desires subject to the approval of the Board of Directors.
- (d) CSHC undertakes to maintain all equipment in a proper state of repair, cleanliness and storage during the term of the sponsorship.
- (e) All colour combinations, designs, qualities and quantities must have the approval of the Board of Directors.

## ARTICLE 11 - BY-LAWS

(a) These By-laws may be rescinded, altered, or added to by a Special Resolution passed by a 75% majority of such members entitled to vote as are present in person at an Annual Meeting or a Special Meeting of the Calgary Southside Hockey Club of which thirty (30) days' written or reasonable public notice specifying the intention to propose the resolution as a special resolution has been duly given.

DATED this 13 day of January, 1993

NAME (SIGNATURE)	ADDRESS	OCCUPATION
<u>P. C. Taylor</u>	<u>1452B PARKSIDE DRIVE SE</u>	<u>CHARTERED ACCOUNTANT</u>
<u>T. B. DAVIS</u>	<u>103 QUEENSLAND PL SE</u>	<u>GEOLOGIST</u>
<u>B. Cairns</u>	<u>26 SUMMIT RD SE</u>	<u>MANAGER</u>
<u>L. W. HUNT</u>	<u>16 LAKE EMERALD RD SE</u>	<u>ENGINEER</u>
<u>B. CANN</u>	<u>140 SUNCREST WAY S.E.</u>	<u>BANKER</u>
<u>S. A. Tucker</u>	<u>235 LAKE LUCERNE DR SE</u>	<u>MANAGER</u>

NAME (WITNESS)	ADDRESS	OCCUPATION
<u>R. PADGET</u>	<u>116 LAKE DELTA DR SE</u>	<u>ENGINEER</u>